

WARSAW EURO-ATLANTIC SUMMER ACADEMY 2021 EDITION

RULES OF PROCEDURE

CHAPTER 1

GENERAL PROVISIONS

§1

The Warsaw Euro-Atlantic Summer Academy (WEASA) is organized jointly by the College of Europe Natolin, the German Marshall Fund of the United States and the Polish-American Freedom Foundation, further on referred to as “the Organizers”.

§2

Participation in WEASA means to follow a complementary, non-degree program of study, supplemented by follow-up activities, carried out online by the College of Europe Natolin Campus, located at 84 Nowoursynowska St., Warsaw, Poland or via electronic means of communication and education (hereinafter referred to as the “Program”),

CHAPTER 2

ELIGIBILITY

§3

1. A person applying for participation in WEASA must meet the following eligibility criteria:

- Be a citizen and hold either a permanent or a temporary residence in one of the following listed countries:¹
 - One of the Eastern Partnership countries: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine;
 - Or in the Western Balkans region: Albania, Bosnia and Herzegovina, North Macedonia, Montenegro, Serbia, Kosovo;
 - Or in Poland;
 - Higher education (Master's degree or equivalent);
 - Minimum 5 years of professional experience within a field of the WEASA mandate;
 - English language proficiency required to effectively participate in the WEASA program.
2. WEASA is addressed to the individuals who are actively involved in professional and social fields, with significant academic, policy or business achievements. Promising policy analysts, experts, advisers, civil servants, private sector/NGO professionals and journalists, dealing with European integration, state transformation processes, transatlantic cooperation, and the challenges of the digital age, are in the Organizers' area of interest.
3. If a person applying for participation in WEASA has more than one country of citizenship, they must hold a passport or other eligible travel document from the country listed in §1.1

§4

To apply to WEASA, the Candidate shall comply with the requirements specified in the present Rules of Procedure by submitting the following documents:

¹ For example, a person with a Belarusian citizenship currently residing in Poland, but working within a field of the WEASA mandate, is eligible to apply for WEASA.

- A duly filled in application form (accessible at www.weasa.org), including a cover letter in English describing the Candidate's background and reasons for application.

§5

1. The closing deadline for submitting applications is the 30th of April 2021, 23:59pm (GMT+1). This may be prolonged at the discretion of the Organizers, who are hereby obliged to inform applicants of any occurring changes via the WEASA website (www.weasa.org).
2. The recruitment process will start with the reviewing of applications to WEASA. Applications not complying with the requirements listed in the present Rules of Procedure will not be considered. Eligible applicants will be evaluated by the Selection Committee appointed by the organizing institutions: the College of Europe Natolin Campus; the German Marshall Fund of the United States; and the Polish-American Freedom Foundation.
3. Successful Candidates shall be admitted to the WEASA 2021 edition following the decision of the Selection Committee.

§6

The Organizers shall inform the Candidate about being accepted to WEASA following their collective approval described in §5.2 without delay. The Organizers are not obliged to inform the Candidates about the reasons for an unsuccessful result of application.

§7

A person admitted to WEASA will be required to sign a "Participant Declaration" that he or she will participate in the entire online program, which shall be distributed and gathered via electronic means of communication.

§8

In accordance with Article 13 Sections 1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as GDPR, we are informing you that:

- The Controller of your personal data will be the College of Europe, with its seat at ul. Nowoursynowska 84, 02-797 Warszawa, Poland. Access to your data for purposes of application and evaluation, participation and follow-up activities will be given to the Organizers. Your personal data and contents produced by you will be processed if one or any of the following applies:
 - Processing is necessary for the registration and recruitment processes, participation in the project, implementation of the project and related audit, control and reporting issues,
 - Processing is necessary for the purposes of establishment, investigation or defense of any mutual legal claims (Art. 6 p. 1 let. f) of the GDPR);

For more information on the principles governing the processing of personal data, please see the privacy policy available at www.weasa.org/privacy-policy/

CHAPTER 3

OBLIGATIONS OF PARTICIPANTS

§9

The Participant of WEASA shall:

- Comply with the present Rules of Procedure;
- Participate in all obligatory online activities organized during the official WEASA program;
- Comply with the program of the online program of study;
- Pursue the agreed educational program;
- Participate in the integration and cultural events organized under WEASA.
- Once fully completing the WEASA program, the participant will be graduated to alumnus status and be allowed and encouraged to take part in all alumni activities and networking programs.

§10

The Participant shall fill out the evaluation surveys and other documents during participation in WEASA and after its conclusion, if required.

§11

Misrepresentation, incomplete or false information indicated in the application form or in the “Participant Declaration” and declarations related to online edition of the Program, non-compliance with the Program, acts to the detriment of WEASA, breaking the law in the Republic of Poland, and/or any other acts that might harm or hinder other WEASA Participants or non-participants alike, may serve as the basis for expelling the Participant from WEASA with immediate effect.

§12

No person(s) other than selected Participant is allowed to take part in the online edition of the

Program. Participants failing to comply with this requirement will be subject to the procedures described in § 11 above.

§13

The Candidate admitted shall immediately inform the WEASA coordinator about any changes in their data submitted in the application form.

CHAPTER 4
OBLIGATIONS OF THE ORGANIZERS

§14

The Organizers shall:

- Organize the Participant's online educational activities according to the Program;
- Monitor the Participant's progress and evaluate the completion of the educational and academic program;
- Inform the Participants on any relevant changes to WEASA agenda, also via the WEASA website and other communication tools of the project.
- The Organizers shall also continue to provide additional support and engage with the Participant after completion of WEASA via the alumni networking platform and activities.

§15

The commitments of the Organizers towards the Participant include:

- Coverage of all costs related to the implementation of the 2021 WEASA Program (speakers' fees, education sessions, forums, training materials, online platform, etc.)

§16

WEASA Participants, fulfilling the obligations listed in Chapter 3 hereof, shall be awarded with a certificate confirming their successful completion of WEASA 2021 edition (distributed via electronic means of communication).

CHAPTER 5
FINAL PROVISIONS

§17

Any amendments to the present Rules of Procedure require a written form, otherwise they shall be considered null and void. The Organizers shall publish the information about any adopted amendments to the present Rules of Procedure on the website www.weasa.org without delay.